

## 10.14 Notification of Leaving Form

Charlton Acorns Pre-School

Charlton Village Road

Wantage

OX12 7HG

01235 224088

[Manager.charltonacorns@gmail.com](mailto:Manager.charltonacorns@gmail.com)

You are required to provide us with at least one term's notice of withdrawing your child. If insufficient notice is given you will be responsible for the full fees for your child for one term (equal to 6 weeks) from the date of notice.

A final invoice will be issued reflecting the fees chargeable for the remaining period that your child attends - together with any previously invoiced amounts which remain outstanding.

I confirm that \_\_\_\_\_ (*insert child's name*) will be leaving

Charlton Acorns on \_\_\_\_\_ (*insert date*) and hereby give the required one term's notice period.

Name of parent/guardian \_\_\_\_\_

Signed \_\_\_\_\_ Date \_\_\_\_\_

Because we are always seeking to develop and improve our services we would be grateful for a response to the questions below. All feedback is treated confidentially and is greatly valued.

1. How long has your child attended our setting? \_\_\_\_\_ Years \_\_\_\_\_ Months

2. Which age group does your child attend? 0-2's / 2-3's / 3-5's

3. Why is your child leaving?  Cost  Starting school  Attending another setting

Other \_\_\_\_\_

4. How would you rate the standard of care and education your child has received?  Very good  Good  Satisfactory  Poor